



## Newsletter

Term 2, Issue 2

Thursday May 2nd, 2019

### TERM DATES

<b>May</b> Thursday, 2nd	Assembly - 2:45pm	Thursday, 16th	Assembly - 2:45pm
Friday, 3rd	P & F Ladies Night Out - Bruce's Kitchen	Friday, 17th	Walk Safely to School Day
Monday, 6th	Thrive Online Cyber Safety Incursion (Gr's 3-6) 9:15am - 1:00pm	Friday, 31st	Tabloid Sports Prep-2 Didjeribone Show Secondary College
Tuesday, 7th 7:00pm	Sacrament of First Reconciliation 7:00 - 8:00pm	<b>June</b> Tuesday, 4th	<b>OPEN DAY</b>
Wednesday, 8th	Division Cross Country - Bendigo 9:30am - 2:30pm	Wednesday, 12th	<b>PREP INFORMATION EVENING - 6:00pm</b>
Thursday, 9th	P & F Meeting - 9:15am	Friday, 7th	School Closure Day - Staff First Aid Training
Monday, 13th	Mother's Day & Family Liturgy Morning Tea 8:50 - 10:00am	Monday, 10th	Queen's Birthday Public Holiday
14th-24th	NAPLAN Testing	Friday, 14th	P & F - Dad's Night Buckley Room - 7:00pm
Tuesday, 14th	St. Vincent de Paul Fashion Parade - 11:00am	Friday, 28th	Last day Term 2 - 2:30 finish



### Our School Vision

*We are an empowered and sustainable learning community, centred in faith and united in our respect and responsibility for all of creation; we strive for excellence; actively living, learning, caring and growing together.*



Dear Jesus,

Bless our projects, ideas, and energy so that even our smallest accomplishments may bring satisfaction.

When we are confused guide us.

When we are burned out, infuse us with the light of the Holy Spirit.

May the work that we do and the way we do it bring faith, joy, and a smile to all that we come in contact with.

Amen

Please keep the Vance family in your prayers. We send them love and strength as they mourn the loss of Daniel's young uncle. May he rest in peace.



Dear Families, Parishioners and Friends,

### **Congratulations to the following students:**

**Respectful Award:** Clementine Nelms

**Responsible Award:** Jack Morelli & Thomas Mulholland

**Resilient Award:** Adeeng Yai, Niamh Keane, Casey Marston,  
Madeleine Lane, Chase Hain

**Principal Award:** Akul Akul & Molly Freeman

**Wonder Award:** Sebastian Salvatore, Thomas Edwards, Emilia Morelli  
and Sullivan Lane

**Believe Award:** Xavier Tolevski, Francesca Parnis, Max Lenan

**Persevere Award:** Ngolueth Nyok, Charlie McShanag, Cayden Burns

**Create Award:** Alexandra Tolevski

What makes our job so rewarding is that children come to us with a thirst for knowledge, naturally curious and motivated to learn. Their minds are like sponges, ready to absorb their surrounds and learn from what they experience.

We build on this by encouraging students to be curious, to ask "why," to try new things and explore their interests. As much as possible, we give our students a voice by supporting them to think critically, question and have choice in their research topics and learning styles.



As educators we:

- value and reward curiosity.
- teach students how to ask quality questions.
- notice when children feel puzzled or confused & offer support.
- encourage students to tinker.
- teach students to be discerning.
- explore a variety of cultures and societies.
- teach new words and encourage the use of rich vocabulary.
- offer high support and explicit teaching.
- promote active involvement in the process of learning.

We give children the opportunity to explore as it drives learning, problem solving and reasoning. Our children experience the joy of learning through engaging in a diverse curriculum where they are devouring books and information, asking questions, investigating concepts, manipulating data, searching for meaning, connecting with people and nature, and seeking new learning experiences.

Together at St. Mary's we are lifelong learners. In community we promote a happy, stimulating and supportive environment. When young people are in curiosity's grip, they are immersed in and preoccupied with learning.



### First Reconciliation

We pray for Caitlin Bracken, Abbey Knight-Denahy, Patrick Duus, Lucy Lewis, William McQualter and Harper Vance who are making their First Reconciliation on Tuesday May 7<sup>th</sup> at 7pm in our Church. Also to Brydie Aldridge, Cullen Foreman, Lachlan McMahon, Evie Morse and Raphael Nelms who will be receiving a Blessing. You are all welcome to attend.



### Cross Country

The inter-school cross country event scheduled for Wednesday was postponed due to the rain.

Mark O'Sullivan will be in contact with the parents of children whose training times qualify them for the divisional event which is on next Wednesday, May 8<sup>th</sup> in Bendigo. Parents will need to organise their child's transport to this event.



### Wet Morning Routine

On wet mornings children may use the front door entrance and go directly to the library after dropping off their bags. Children will be supervised from 8.30 am.





### **Catherine McAuley Transition Visit**

Staff from CMC spoke with our Year 5&6 classes today about their school and what programs they offer. It is a good time to be thinking about attending open days if you haven't already done so if your child is in Year 5 or 6. Year 6 parents have had a Transition Pack emailed to them which contains information which may assist you in preparing your child for secondary school.

### **Parish Council AGM**

You are all invited to next week's Parish Council AGM to be held at 7.00pm after Mass in the church.

### **School Psychologist**

Simon Harvest continues to offer his professional services to our students. Simon visits our school on Mondays and he has some places becoming available. If you feel that your child would benefit from seeing Simon, you can ask for a referral package from the office. You may get 8-10 visits for free.



### **St. Mary's Before & After School Care**

Vanessa offers a nurturing and creative before and after school care program through Ignite Minds and she has spaces for more children. If you would like your child to attend this high quality on campus program you can contact Ignite Minds via the links on our school website.

### **Privacy Policy & Collection Notice**

Please see the updated policies which are attached to this newsletter.

### **Greek Orthodox Easter Tradition**

In the Greek Orthodox faith, Easter is the most sacred observance. The preparations and customs, including traditional foods and large feasts, remain an important part of modern Greek life. Toward the end of Holy

Week, which is between Palm Sunday and Easter, the preparations for Easter come to a climax. We thank Jodi Tolevski, Alex and Xavier for sharing the tradition with us.



### **Building Refurbishment**

We are fortunate to have been successful in our application for supplementary funding from CEM to refurbish our four classrooms and to redo the leaking roof over the corridor. We now have a master-plan as communicated last year and we are in the process of organising our Building Design Services Agreement. We will then advertise for Tenders and hope to start the building works in fourth term. The work should be completed by the end of term one. Our classes will run as usual from the Arts Hub, Library and Original School Building. We will keep you informed throughout the process.

### St Mary's Choir

Craig Trickey is able to offer choir lessons on Tuesday afternoons at 2.45 until 3.15 if we have enough children interested. Craig is experienced and skilled in this area. The children who participated last term really enjoyed their sessions. There were others who wanted to do choir but didn't want to miss out on play time. That is why we are offering the lessons at 2.45 for this term. If you would like your child to take part in this term's lessons, you need to email me on [principal@smcastlemaine.catholic.edu.au](mailto:principal@smcastlemaine.catholic.edu.au). You would need to commit to the seven weeks of sessions offered this term and pay \$21.00 in advance to contribute towards the cost of running the program.



### Interactive Garden/Play Area

We are working towards creating an interactive/play garden and planting out our bird and butterfly now that the rain has arrived. The children are researching and planning in their environmental lessons with Mr. O'Sullivan.



### Working Bee

We will schedule a working bee soon so that we can have your valued assistance with these projects. Dates to be announced in the next couple of weeks.

### Mother's & Family Day Liturgy

We warmly welcome all of our families to our Mother's Day and Family Liturgy on Monday, May 13th at 8.50 am which will be followed by morning tea.



### Parent's & Friends Meeting

Our P&F are meeting next Thursday, 9th May at 9.15 am in the staff room. You are all welcome to take part in this meeting. Our Yr. 6 captains will be presenting their report at this meeting.

### Ladies Night Out

This Friday you are welcome to attend this social event as detailed further in this newsletter.

### Soft Plastic Recycling at St. Mary's

#### "Care for our Earth & Act Now!"



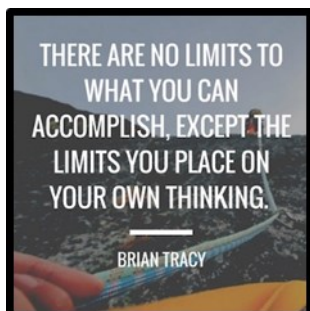
Our captains are co-ordinating the initiative of recycling soft plastics. They would like to lead us in recycling soft plastics like chocolate and chip wrappers, cling film & plastic bags. There is a box inside our front door with soft plastics written on it. We continue to promote nude food lunches however if children do at times bring soft plastics this will provide an avenue to learn about efficient plastic recycling. It is encouraging that our young people are so motivated to look after our planet.





## WINTER UNIFORM

During Term 2 & 3, winter uniform is to be worn. (Please note that there is a transition period of two weeks at the start of Term 2 and at the end of Term 3 that takes into consideration the changing of the seasons.) All students should be dressed in the winter uniform from week 3 of this term. Details of our winter uniform are on our school website and in our school handbook.



Please contact us if you need to discuss anything regarding your child and their needs. Communication is pivotal to working optimally for the benefit of your child.

Kind Regards,

Bronwyn Phillips,  
Principal.



St. Mary's School  
- Castlemaine -

**OPEN DAY**

Tuesday, 4th June  
from 9:00am

- Inspire
- Engage
- Transform

*We welcome you to come and discuss  
your child's needs and to learn how  
Mary's can support them to thrive.*

St. Mary's School | 84 Templeton Street, Castlemaine | Tel: 5472 2270  
www.smcastlemaine.com | Facebook: St. Mary's Primary School  
Castlemaine Welcomes You

St. Mary's School, Castlemaine

# Parent Information Evening ~ 2020 Enrolments

Wednesday, 12th June ~ 6:00pm in Library



- Inspire
- Engage
- Transform



We welcome you to bring your child through at any time by appointment, please phone 5472 2270.

Transition Days will be scheduled in Term 4, where your child will be invited to come and experience Primary School.

St. Mary's School | 84 Templeton Street, Castlemaine | Tel: 5472 2270

[www.smcastlemaine.com](http://www.smcastlemaine.com) | Facebook: St. Mary's Primary School Castlemaine Welcomes You



## **CELEBRATION OF THE SACRAMENT OF RECONCILIATION**

**TUESDAY, 7TH MAY, 2019  
7:00PM**

**- All invited to attend -**

### Collection Notice for Schools



1. The School collects personal information, including sensitive information about students and parents or guardians and family members before and during the course of a student's enrolment at the School. This may be in writing or in the course of conversations and may be direct from the individual or from another source. The primary purpose of collecting this information is to enable the School, Catholic Education Offices and the Catholic Education Commission of Victoria Ltd (CECV) to meet its educational, administrative and duty of care responsibilities to the student to enable them to take part in all the activities of the School.
2. Some of the information the School collects is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts and Public Health and Child Protection laws.
4. Health information about students (which includes information about any disability as defined by the *Disability Discrimination Act 1992*) is sensitive information within the terms of the Australian Privacy Principles (APPs) under the *Privacy Act 1988*. The School may require medical reports about students from time to time and may otherwise collect sensitive information about students and their families.
5. If any personal information requested by the School is not provided, this may affect the School's ability to enrol a student, respond to enquiries, provide the student with educational and support services or allow a person to visit the School.
6. The School may disclose personal and sensitive information for **administrative, educational and support purposes** (or may permit the information to be directly collected by third parties). This may include to:
  - School service providers such as the CECV, Catholic Education Offices, school governing bodies and other dioceses
  - third party service providers that provide online educational and assessment support services or applications (apps) or services in relation to school improvement surveys, which may include email and instant messaging
  - School systems, including the Integrated Catholic Online Network (ICON) and Google's 'G Suite' including Gmail. Limited personal information<sup>^</sup> may be collected and processed or stored by these providers in connection with these services
  - CECV and Catholic Education Offices to discharge its responsibilities under the *Australian Education Regulation 2013* (Regulation) and the *Australian Education Act 2013* (Cth) (AE Act) relating to students with a disability, including ongoing evaluation of funding adequacy for individual students
  - CECV to support the training of selected staff in the use of schools' systems, such as ICON
  - another school to facilitate the transfer of a student



- Federal and State government departments and agencies acting on behalf of the government e.g. for audit purposes
  - health service providers, and people providing educational support and health services to the School, including specialist visiting teachers, sports coaches, volunteers, counsellors and providers of learning and assessment tools
  - assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority
  - people providing administrative and financial services to the School
  - anyone you authorise the School to disclose information to; and
  - anyone to whom the School is required or authorised to disclose the information to by law, including under child protection laws.
7. The school is required by the Federal *Australian Education Regulation (2013)* and *Australian Education Act 2013* (Cth) (AE Act) to collect and disclose certain information under the *Nationally Consistent Collection of Data* (NCCD) on students with a disability. The school provides the required information at an individual student level to the Catholic Education Offices and the CECV, as an approved authority. Approved authorities must comply with reporting, record keeping and data quality assurance obligations under the NCCD. Student information provided to the federal government for the purpose of the NCCD does not explicitly identify any student.
8. Personal information collected from students is regularly disclosed to their parents or guardians.
9. The School may also use cloud computing service providers to store personal information (which may include sensitive information) on their servers in the 'cloud'. These servers may be located in or outside Australia. This may mean that personal information may be stored or processed outside Australia.
10. The School makes reasonable efforts to be satisfied about the protection of any personal information that may be collected, processed and stored outside Australia in connection with any cloud and third party services and will endeavour to ensure it will be located in countries with substantially similar protections as the APPs.
11. When the School uses Google's G-Suite including Gmail, some personal information (usually limited to name and email address) about students, parents or guardians may be transferred, stored and processed by Google in the United States, or in any other country through which Google provides these services or where it processes and stores information. This personal information will be stored and processed by Google in accordance with Google's terms and conditions stated in the G-Suite for Education Agreement which the school entered into with Google.
12. The School's Privacy Policy contains further information about its use of cloud and other third party service providers and any of their overseas locations **OR** The countries in which the servers of cloud service providers and other third party service providers may be located are:
- **USA**
13. Where personal, including sensitive information is held by a cloud computing service provider on behalf of CECV for educational and administrative purposes, it may be stored on servers located within or outside Australia.

14. School personnel and the school's service providers, and the CECV and its service providers, may have the ability to access, monitor, use or disclose emails, communications (e.g. instant messaging), documents and associated administrative data for the purposes of administering the ICON system and ensuring its proper use.
15. The School may disclose limited personal information to the school parish to facilitate religious and sacramental programs, and other activities such as fundraising.
16. The School's Privacy Policy is accessible via the school website, newsletter, handbook, or from the School office. The policy sets out how parents, guardians or students may seek access to, and correction of their personal information which the School has collected and holds. However, access may be refused in certain circumstances such as where access would have an unreasonable impact on the privacy of others, or may result in a breach of the School's duty of care to the student, or where students have provided information in confidence. Any refusal will be notified in writing with reasons if appropriate.
17. The School's Privacy Policy also sets out how parents, guardians, students and their family can make a complaint if they believe the School has interfered with their privacy [and how the complaint will be handled].
18. The School may engage in fundraising activities. Information received from you may be used to make an appeal to you. [It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose.] We will not disclose your personal information to third parties for their own marketing purposes without your consent.
19. On occasions information such as academic and sporting achievements, student activities and similar news is published in School newsletters and magazines, on our intranet [and on our website]. This may include photographs and videos of student activities such as sporting events, school camps and school excursions. The School will obtain permissions from the student's parent or guardian (and from the student if appropriate) prior to publication to enable the school to include such photographs or videos [or other identifying material] in our promotional material or otherwise make this material available to the public such as on the internet. The school may obtain permissions annually, or as part of the enrolment process. Permissions obtained at enrolment may apply for the duration of the student's enrolment at the school unless the school is notified otherwise. Annually, the school will remind parents and guardians to notify the school if they wish to vary the permissions previously provided. [We may include student's and parents' or guardians' contact details in a class list and School directory.]
20. If you provide the School with the personal information of others, such as other family members, doctors or emergency contacts, we encourage you to inform them you are disclosing that information to the School and why, that they can request access to and correction of that information if they wish and to also refer them to the School's Privacy Policy for further details about such requests and how the School otherwise handles personal information it collects and complaints it receives.



# Privacy Policy

---

## **Rationale:**

This Privacy Policy sets out how St. Mary's Castlemaine manages personal information provided to or collected by it.

St. Mary's is bound by the Australian Privacy Principles contained in the Commonwealth *Privacy Act 1988*. In relation to health records, the School is also bound by the *Health Records Act 2001* (Vic.) and the Health Privacy Principles in that Act.

St. Mary's may, from time to time, review and update this Privacy Policy to take account of new laws and technology, changes to the School's operations and practices and to make sure it remains appropriate to the changing school environment.

## **What kinds of personal information does St. Mary's Castlemaine collect and how does the school collect it?**

The type of information St. Mary's collects and holds includes (but is not limited to) personal information, including health and other sensitive information, about:

- Students, parents and/or guardians ('Parents') before, during and after the course of a student's enrolment at St. Mary's including:
  - name, contact details (including next of kin), date of birth, gender, language background, previous school and religion
  - Parents' education, occupation and language background
  - medical information (e.g. details of disability and/or allergies, and details of any assistance the student receives in relation to those disabilities, medical reports, names of doctors)
  - conduct and complaint records, or other behaviour notes, school attendance and school reports
  - information about referrals to government welfare agencies
  - counselling reports
  - health fund details and Medicare number
  - any court orders
  - volunteering information (including Working With Children Checks)
  - photos and videos at school events.
- Job applicants, staff members, volunteers and contractors, including:
  - name, contact details (including next of kin), date of birth and religion
  - information on job application
  - professional development history
  - salary and payment information, including superannuation details
  - medical information (e.g. details of disability and/or allergies and medical certificates)
  - complaint records and investigation reports
  - leave details



- photos and videos at school events
- work emails and private emails (when using work email address) and internet browsing history
- Other people who come into contact with St. Mary's, including name and contact details and any other information necessary for the particular contact with the School.

#### **Personal Information you provide:**

St. Mary's will generally collect personal information held about an individual by way of forms filled out by Parents or students, face-to-face meetings and interviews, emails and telephone calls. On occasions people other than Parents and students (such as job applicants and contractors) provide personal information to the school.

#### **Personal Information provided by other people:**

In some circumstances St. Mary's may be provided with personal information about an individual from a third party, for example a report provided by a medical professional or a reference from another school. The type of information St. Mary's may collect from another school may include:

- academic records and/or achievement levels
- Information that may be relevant to assisting the new school to meet the needs of the student including any adjustments

#### **Exception in relation to employee records:**

Under the *Privacy Act*, the Australian Privacy Principles do not apply to an employee record. As a result, this Privacy Policy does not apply to St. Mary's treatment of an employee record where the treatment is directly related to a current or former employment relationship between St. Mary's and employee. St. Mary's handles staff health records in accordance with the Health Privacy Principles in the *Health Records Act 2001 (Vic.)*.

#### **Anonymity:**

St. Mary's needs to be able to identify individuals with whom it interacts and to collect identifiable information about them to facilitate the delivery of schooling to its students and its educational and support services, conduct the job application process and fulfil other obligations and processes. However, in some limited circumstances some activities and interactions with the School may be done anonymously where practicable, which may include making an inquiry, complaint or providing feedback.

#### **How will the School use the personal information you provide?**

St. Mary's will use personal information it collects from you for the primary purpose of collection, and for such other secondary purposes that are related to the primary purpose of collection and reasonably expected by you, or to which you have consented.

#### **Students and Parents:**

In relation to personal information of students and Parents, St. Mary's primary purpose of collection is to enable the School to provide schooling to students enrolled at the School (including educational and support services for the student), exercise its duty of care and perform necessary associated administrative activities which will enable students to take part in all the activities of St. Mary's. This includes satisfying the needs of Parents, the needs of the student and the needs of the School throughout the whole period the student is enrolled at St. Mary's.

The purposes for which St. Mary's uses personal information of students and Parents include:

- to keep Parents informed about matters related to their child's schooling, through correspondence, newsletters and magazines
- day-to-day administration of the School
- looking after students' educational, social and medical wellbeing

- seeking donations and marketing for the School
- to satisfy the School's legal obligations and allow St. Mary's to discharge its duty of care
- to satisfy St. Mary's service providers' legal obligations, including the Catholic Education Commission of Victoria Ltd (CECV) and the Catholic Education Offices.

In some cases, where St. Mary's requests personal information about a student or Parent, if the information requested is not provided, St. Mary's may not be able to enrol or continue the enrolment of the student or permit the student to take part in a particular activity.

#### **Job applicants and contractors:**

In relation to personal information of job applicants and contractors, St. Mary's primary purpose of collection is to assess and (if successful) to engage the applicant, or contractor, as the case may be.

The purposes for which St. Mary's uses personal information of job applicants and contractors include:

- administering the individual's employment or contract, as the case may be
- for insurance purposes
- seeking donations and marketing for the School
- satisfying St. Mary's legal obligations, for example, in relation to child protection legislation.

#### **Volunteers:**

St. Mary's Castlemaine also obtains personal information about volunteers who assist the School in its functions or conduct associated activities to enable the School and the volunteers to work together, to confirm their suitability and to manage their visits.

#### **Counsellors:**

St. Mary's contracts with external providers to provide counselling services for some students. The principal may require the Counsellor to inform him or her or other teachers of any issues the Counsellor believes may be necessary for the School to know for the well-being or development of the student who is counselled or other students at the School.

#### **Parish:**

St. Mary's may disclose limited personal information to the school parish to facilitate religious and sacramental programs, and other activities such as fundraising.

#### **Marketing and fundraising:**

St. Mary's treats marketing and seeking donations for the future growth and development of the School as an important part of ensuring that St. Mary's continues to provide a quality learning environment in which both students and staff thrive. Personal information held by St. Mary's may be disclosed to organisations that assist in the School's fundraising. Parents, staff, contractors and other members of the wider School community may from time to time receive fundraising information. School publications, like newsletters and magazines, which include personal information, may be used for marketing purposes.

#### **Who might the School disclose personal information to and store your information with?**

St. Mary's may disclose personal information, including sensitive information, held about an individual for educational, administrative and support purposes. This may include to:

- School service providers which provide educational, support and health services to the School, (either at the school or off campus) including the Catholic Education Commission of Victoria Ltd, (CECV), Catholic Education Offices, specialist visiting teachers, volunteers, counsellors, sports coaches and providers of learning and assessment tools

- third party service providers that provide online educational and assessment support services, document and data management services, or applications to schools and school systems including the Integrated Catholic Online Network (ICON) and Google's G Suite, including Gmail and, where necessary, to support the training of selected staff in the use of these services
- CECV and Catholic Education offices to discharge its responsibilities under the *Australian Education Regulation 2013* (Regulation) and the *Australian Education Act 2013* (Cth) (AE Act) relating to students with a disability
- other third parties which the school uses to support or enhance the educational or pastoral care services for its students or to facilitate communications with Parents
- another school including its teachers to facilitate the transfer of a student
- Federal and State government departments and agencies
- health service providers
- recipients of School publications, such as newsletters and magazines
- student's parents or guardians and their emergency contacts
- assessment and educational authorities including the Australian Curriculum, Assessment and Reporting Authority
- anyone you authorise the School to disclose information to
- anyone to whom we are required or authorised to disclose the information to by law, including child protection laws.

#### **Nationally Consistent Collection of Data on School Students with Disability:**

The school is required by the Federal *Australian Education Regulation (2013)* and *Australian Education Act 2013* (Cth) (AE Act) to collect and disclose certain information under the *Nationally Consistent Collection of Data* (NCCD) on students with a disability. The school provides the required information at an individual student level to the Catholic Education Offices and the CECV, as an approved authority. Approved authorities must comply with reporting, record keeping and data quality assurance obligations under the NCCD. Student information provided to the federal government for the purpose of the NCCD does not explicitly identify any student.

#### **Sending and storing information overseas:**

St. Mary's may disclose personal information about an individual to overseas recipients, for instance, to facilitate a school exchange. However, St. Mary's will not send personal information about an individual outside Australia without:

- obtaining the consent of the individual (in some cases this consent will be implied); or
- otherwise complying with the Australian Privacy Principles or other applicable privacy legislation.

St. Mary's may also store personal information [including sensitive information] in the 'cloud'. This means that the information is held on the servers of third party cloud service providers engaged by the School. The servers may be situated in or outside Australia.

St. Mary's may from time to time use the services of third party online service providers (including for the delivery of services and third party online applications, or Apps relating to email, instant messaging and education and assessment, such as Google's G Suite, including Gmail) which may be accessible by you. Some personal information [including sensitive information] may be collected and processed or stored by these providers in connection with these services. These online service providers may be located in or outside Australia.

School personnel and St. Mary's service providers, and the CECV and its service providers may have the ability to access, monitor, use or disclose emails, communications (e.g. instant messaging),



documents and associated administrative data for the purposes of administering the system and services ensuring their proper use.

St. Mary's makes reasonable efforts to be satisfied about the security of any personal information that may be collected, processed and stored outside Australia, in connection with any cloud and third party services and will endeavour to ensure the cloud is located in countries with substantially similar protections as the APPs.

The countries in which the servers of cloud service providers and other third party service providers are located, may include any of all of these data centres:

**Americas**

Berkeley County, South Carolina  
Council Bluffs, Iowa  
Douglas County, Georgia  
Jackson County, Alabama  
Lenoir, North Carolina  
Mayes County, Oklahoma  
Montgomery County, Tennessee  
Quilicura, Chile  
The Dalles, Oregon

**Asia**

Changhua County, Taiwan  
Singapore

**Europe**

Dublin, Ireland  
Eemshaven, Netherlands  
Hamina, Finland  
St Ghislain, Belgium

Where personal and sensitive information is retained by a cloud service provider on behalf of CECV to facilitate HR and staff administrative support, this information may be stored on servers located in or outside Australia.

**How does the School treat sensitive information?**

In referring to 'sensitive information', the School means: information relating to a person's racial or ethnic origin, political opinions, religion, trade union or other professional or trade association membership, philosophical beliefs, sexual orientation or practices or criminal record, that is also personal information; health information and biometric information about an individual.

Sensitive information will be used and disclosed only for the purpose for which it was provided or a directly related secondary purpose, unless you agree otherwise, or the use or disclosure of the sensitive information is allowed by law.

**Management and security of personal information:**

St. Mary's staff are required to respect the confidentiality of students' and Parents' personal information and the privacy of individuals.

St. Mary's has in place steps to protect the personal information the School holds from misuse, interference and loss, unauthorised access, modification or disclosure by use of various methods including locked storage of paper records and password access rights to computerised records.

This includes responding to any incidents which may affect the security of the personal information it holds. If we assess that anyone whose information is affected by such a breach is likely to suffer serious harm as a result, we will notify them and the Office of the Australian Information Commissioner of the breach.

It is recommended that parents and the school community adopt secure practices to protect themselves. You should ensure that all passwords you use are strong and regularly updated and that your log in details are kept secure. Do not share your personal information with anyone without first

verifying their identity and organisation. If you believe any of your personal information has been compromised, please let the School know immediately.

**Access and correction of personal information:**

Under the Commonwealth Privacy Act and the Health Records Act, an individual has the right to seek and obtain access to any personal information and health records respectively which the School holds about them and to advise the School of any perceived inaccuracy. Students will generally be able to access and update their personal information through their Parents, but older students may seek access and correction themselves.

There are some exceptions to these rights set out in the applicable legislation.

To make a request to access or to update any personal information the School holds about you or your child, please contact the School Principal by telephone or in writing. St. Mary's may require you to verify your identity and specify what information you require. The School may charge a fee to cover the cost of verifying your application and locating, retrieving, reviewing and copying any material requested. If the information sought is extensive, the School will advise the likely cost in advance. If we cannot provide you with access to that information, we will provide you with written notice explaining the reasons for refusal.

**Consent and rights of access to the personal information of students:**

St. Mary's respects every Parent's right to make decisions concerning their child's education.

Generally, St. Mary's will refer any requests for consent and notices in relation to the personal information of a student to the student's Parents. St. Mary's will treat consent given by Parents as consent given on behalf of the student, and notice to Parents will act as notice given to the student.

Parents may seek access to personal information held by the School about them or their child by contacting the School Principal by telephone or in writing. However, there may be occasions when access is denied. Such occasions would include where release of the information would have an unreasonable impact on the privacy of others, or where the release may result in a breach of the School's duty of care to the student.

St. Mary's may, at its discretion, on the request of a student grant that student access to information held by the School about them, or allow a student to give or withhold consent to the use of their personal information, independently of their parents. This would normally be done only when the maturity of the student and/or the student's personal circumstances warrant it.

**Enquiries and complaints:**

If you would like further information about the way St. Mary's manages the personal information it holds about you, or wish to complain that you believe that the School has breached its privacy obligations, please contact the School Principal Bronwyn Phillips. St. Mary's will investigate any complaint and will notify you of the making of a decision in relation to your complaint as soon as is practicable after it has been made.

If you are not satisfied with the School's decision you may make a complaint to the Office of the Australian Information Commissioner (OAIC) whose contact details are:

GPO Box 5218, Sydney, NSW 2001

Telephone: 1300 363 992

[www.oaic.gov.au](http://www.oaic.gov.au)

Ratification date: May 2019

Review cycle: Annually



## DATES:

Find the P&F private group on Facebook – "Ladies of St Mary's PS"

Calendar Dates to be inserted please:

Friday 3<sup>rd</sup> May – Social Friday Dinner, Bruce's Kitchen

Thursday 9<sup>th</sup> May- P&F Meeting 9.15am staffroom, all welcome

Tuesday 14<sup>th</sup> May – St Vincents Fashion Parade & Mother's Day Lunch 11am

Friday 14<sup>th</sup> June – Dads Night, Essendon vs Hawthorn, Buckley Room

Saturday 17<sup>th</sup> Sunday 18<sup>th</sup> August – Mens Alive weekend @ Parish

Wednesday 18<sup>th</sup> September – Twilight Sports & Food truck night, TBA

Sunday October 27<sup>th</sup> – St Mary's SpringFest & Long Lunch

### **Terracycle Colgate Community Challenge!**

We have joined the Colgate Challenge again this year! Start collecting your waste including toothbrushes, packaging & containers of any brand. Our school will gain points for each load of waste and go in draw to win garden prizes for our school!

See more information  
on next page & remember to  
**VOTE DAILY!**

### **SOCIAL FRIDAYS!**

**FRIDAY 3<sup>RD</sup> MAY  
6.30PM**

**DINNER @  
BRUCE'S KITCHEN,  
14 HARGRAVES ST,  
CASTLEMAINE**

**RSVP 1<sup>ST</sup> MAY  
KARI 0402-076-340**

### **Food Bank**

St Mary's is continuing its food bank to help families in need within the school community.

if you would like to be on the contact list to make emergency meals please pass your name and contact details onto Kari Aldridge (mob 0402076340)



### **St Vincent de Paul Coin Drive!**

A collection tin will be located in the foyer all year!

*St Vincents Fashion Parade  
& Mothers Day Lunch, St Mary's Hall  
"Feathers, Furs, & Frills"  
\$20 entry  
Tuesday 14<sup>th</sup> May 2019 11am*

*Donations of cakes and slices appreciated, if you can assist on the day, or would like to be a model in the parade please let Kari know on 0402-076-340.*

**Dads Night!  
Friday 14<sup>th</sup> June 7pm**

### **Essendon vs Hawthorn**

A night just for the dads to enjoy a catch up with nibbles and BYO drinks in the Buckley Room!

### **Save the Date!**

**St Mary's SpringFest & Long Lunch**

**Sunday October 27<sup>th</sup> 12.30pm**



*More information to follow!*

**Next P&F Meeting Thursday 9<sup>th</sup> May, 9am, Staffroom. All welcome!**



## Parish News . . .

Dearest Parents, Carers and Children,

I wish you all a most Blessed Easter Season and a very happy second Term at St. Mary's School. The Easter Season goes for 50 days until Pentecost. It is a wonderful season of joy and peace in the victory of the Risen Lord over sin and death. We, as Christians, share in that victory of Jesus and celebrate that victory and power when we come together at Mass (Eucharist). I tell everybody that at Mass is where everyone is loved the most. There is no greater love than this encounter with the Risen Lord at every Mass. We go to Mass especially on Sunday or Saturday evening because it is the day of the Resurrection of Jesus from the dead. What a Blessing for the whole family to come together to Mass and pray and worship God and thank Him for everything.

I write this as your Priest and as a friend who cares about everyone and especially their spiritual blessing and welfare. This weekend, at all the Masses, we have visitors sharing with us about "Men Alive" Ministry and also the weekend of 17th and 18th August this year. This is special for all the school dads. If you can come that would be wonderful!!

I am looking forward to celebrating the magnificent **Sacrament of 1st Reconciliation next Tuesday evening, 7th May at 7:00pm in St. Mary's Church** with the children and their families. I invite the whole school of St. Mary's to celebrate God's mercy and forgiveness for everyone and receive Absolution as a community. Alleluia and Blessings to all at St. Mary's School.

Fr. Wahid,  
Parish Priest.

*If anybody would like to be involved in reading or  
Children's Liturgy could they please ring Juliet on 0422 344907.*

- St. Vincent de Paul -

## **FASHION PARADE & LIGHT LUNCHEON**

is on **TUESDAY, 14TH MAY** at **11:00am**

in **St. Mary's Hall.**

**Tickets: \$20 per person**

**Please phone Betty on 0408 974781 if you fancy an  
enjoyable afternoon, raising funds for a good cause.**



## Community News . .

# Dyslexi CLEVER

A group for people supporting children who learn differently.

For help through the maze and to talk about the difficulties and possibilities.

Drop in for a cuppa and a chat!

First Friday of each month (excluding school holidays)

9am to 11am

Woodend Neighbourhood House

47 Forest Street, Woodend

Tea and Coffee available by gold coin donation.

<http://dyslexiclever.com.au/>



### KINDERGARTEN ENROLMENT SURVEY

Help us collect information about kindergarten enrolment processes and you could win a \$100 voucher!



**Complete the kindergarten enrolment survey for your chance to win a \$100 book or massage voucher!**

**We want to hear from you about your experiences with enrolling your child into 4yr old kinder.**

You can complete this survey online. Follow the link at [www.mountalexander.vic.gov.au/HaveYourSay](http://www.mountalexander.vic.gov.au/HaveYourSay)

Printed copies are also available at all local kindergartens and long day care centres, the Civic Centre, Castlemaine Library and Maternal Child Health (15 Lyttleton Street) and other community hubs.

**Survey closes on Friday 17 May.**

Civic Centre  
Cnr Lyttleton and Lloyd Sts  
P.O. Box 185 Castlemaine VIC 3450  
t (03) 5471 1700  
e [info@mountalexander.vic.gov.au](mailto:info@mountalexander.vic.gov.au)  
w [www.mountalexander.vic.gov.au](http://www.mountalexander.vic.gov.au)



**What's Your Dream?**  
**DISCOVER YOU**  
**ENROL NOW**

**Enrolments for  
Year 7, 2020  
close on  
Friday 14 June 2019.**

**Make It Happen  
In 2020!**



**CATHERINE  
McAULEY  
COLLEGE**

## TRANSITION DAY

**Tuesday 14 May 2019**

**COOLOCK CAMPUS JUNORTOWN**

Your child will have the opportunity to visit our College and spend the day as a Year 7 student.

**REGISTER ONLINE NOW!**

[www.cmc.vic.edu.au](http://www.cmc.vic.edu.au)

**COLLEGE TOURS Tuesdays 7 May & 4 June**

**ENROLMENTS for Year 7, 2020 close on Friday 14 June 2019.**

**ENQUIRIES Audra Petri, College Registrar**

5449 3466 [info@cmc.vic.edu.au](mailto:info@cmc.vic.edu.au)



A Ministry of Mercy Education Ltd ABN 69 154 531 870



## Transition Day

**Tuesday 14 May, 2019**  
**Coolock Campus, Junortown**

Your child will have the opportunity to visit our College and spend the day as a Year 7 student.

### Before Transition Day

- Complete the registration form online: <https://www.cmc.vic.edu.au/join-our-college/enrolment3/transition-day/>

### Transport Arrangements

- Students from Bendigo Catholic Primary Schools will be transported to and from their primary school. Students will be picked up at approximately 9.10am and returned at approximately 2.30pm.
- If families wish to send their child on the country bus network, please notify Mrs Audra Petri, College Registrar, [apetri@cmc.vic.edu.au](mailto:apetri@cmc.vic.edu.au)
- Students from Our Lady of the Sacred Heart Elmore or St Mary's Castlemaine who wish catch the bus to Coolock are asked to register with Mrs Audra Petri, College Registrar, [apetri@cmc.vic.edu.au](mailto:apetri@cmc.vic.edu.au).

### What to Bring

- A snack for recess, or students can bring money to purchase a snack from the canteen. To view the canteen menu visit <https://www.cmc.vic.edu.au/join-our-college/enrolment3/transition-day/>
- A sausage sizzle will be provided for lunch. If your child prefers something else, please pack their lunch.
- A notebook, pens and pencils.
- It is recommended that your child wear their current school's Physical Education (PE) uniform, particularly suitable footwear for PE. (Participation in a PE class depends on which class a child is placed in for the day.)

### Timetable

- Arrive at Catherine McAuley College, Coolock Campus, McIvor Highway, Junortown. Assemble in McAuley Square.
- Short welcome from the Principal. Children will be divided and form Year 7 class groups for the day.
- Each group will be taken to the place where school bags can be stored and then to class.
- The visiting students will be participating in activities to enable them to gain an overview of the workings of Catherine McAuley College.
- Visiting students will assemble in McAuley Square for goodbyes and dismissal at 2.30pm. (Castlemaine and Elmore students and those using the country bus network will be dismissed at 3.25pm).
- Students will be issued an Enrolment Pack including an application for enrolment.

### Special Arrangements

- If your child works with an aide please arrange for him/her to attend with your child.
- If your child has anaphylaxis, diabetes, asthma or any other medical condition that requires particular attention, please ensure that he/she brings the necessary medication and action plans.

**Parents/Guardians are warmly invited to morning tea from 9.30 – 10.45am.**



Catherine McAuley College - A Ministry of Mercy Education Ltd - ABN 69 154 531 870



# CATHOLIC PARISH OF CASTLEMAINE

HOLY NAME OF MARY, CASTLEMAINE • ST BRIGID'S, MALDON •  
ST ANNE'S, NEWSTEAD • ST LAURENCE'S, SANDON

**SUNDAY 28<sup>th</sup> April 2019 – Year C**  
**DIVINE MERCY SUNDAY**

Presbytery: 76 Hargraves Street, CASTLEMAINE, 3450  
Postal Address: PO Box 151, CASTLEMAINE, VIC, 3450

Phone: (03) 5472 1900

Email: [castlemaine@cam.org.au](mailto:castlemaine@cam.org.au)

Web: <http://stmmaryscastlemaine.com>

Parish Priest: Rev Fr. Wahid Riad

## CONTACT DETAILS

### PARISH PRIEST

Rev Wahid Riad PP  
Phone: (03) 5472 1900  
Mobile: 0419 511 064

### ST MARY'S PRIMARY SCHOOL

Principal: Bronwyn Phillips  
Phone: (03) 5472 2270

### Parish Office Manager

Doreen Heagney  
Mon: 12-4pm, Wed: 10-4pm,  
Thurs: 10.30-3.30pm.  
Phone: (03) 5472-1900

BAPTISMS, MARRIAGES,  
PASTORAL CARE OF THE SICK  
For details regarding the celebration of  
these sacraments, please contact the  
Parish Priest.

**ST.BRIGID'S HALL** – Bookings for  
St.Brigid's Hall are to be made  
through Elaine Lacey on 5475-2481.

**ST.MARY'S HALL** – Bookings for  
St.Mary's Hall are to be made through  
the Parish Office on 5472-1900.

THE CATHOLIC PARISH  
OF CASTLEMAINE IS COMMITTED  
TO THE SAFETY, WELLBEING AND  
DIGNITY OF ALL CHILDREN AND  
VULNERABLE ADULTS.

### •MELBOURNE CATHOLIC

The April issue is now available:  
"HOPE": \$4 a copy.

## WORSHIP TIMETABLE

Saturday  
Reconciliation Castlemaine 5.15pm  
Vigil Mass: Castlemaine 6.00pm

Sunday  
Reconciliation: Maldon 8.15am  
Mass: Maldon 8.30am  
Mass: Castlemaine 10.30am

Tuesday  
Mass: Castlemaine 6.00pm

Wednesday  
Mass: Castlemaine 9.15am

Thursday  
Mass: Maldon 6.00pm.

Friday  
Mass: Castlemaine 9.15am  
Followed by Adoration

Second Sunday of the Month  
Mass: Newstead 6.00pm

Fourth Sunday of the Month  
Mass: Sandon 6.00pm

## STEWARDSHIP CORNER

"Jesus said to them again, 'Peace be  
with you. As the Father has sent me,  
so I send you.'" – John 20:21

Peace – the first gift of the  
Risen Lord.

Just as Jesus sent the  
Apostles out into the world,  
so too, He sends us.

As disciples of Jesus, we are  
called to be grateful and generous.

Look for opportunities to share  
His peace, not only within our  
Parish boundaries,

but outside of them as well.

In giving, we receive the  
peace of Jesus Christ.

## Today's readings:

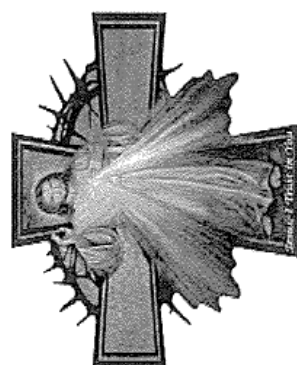
Acts 5: 12-16  
Revelation 1:9-13, 17-19  
John 20:19-31

## Responsorial Psalm

Give thanks to the Lord  
for he is good, his love  
is everlasting.

## Gospel Acclamation

Alleluia, alleluia!  
You believe in me, Thomas,  
because you have seen me;  
happy those who have not  
seen me, but still believe!  
Alleluia!



## Plenary Council Prayer

Come, Holy Spirit of Pentecost.  
Come, Holy Spirit of the great South Land.  
O God, bless and unite all your people in  
Australia and guide us on the pilgrim way of  
the Plenary Council.

Give us the grace to see your face in one  
another and to recognize Jesus, our  
companion on the road.

Give us the courage to tell our stories and to  
speak boldly of your truth.

Give us ears to listen humbly to each other  
and a discerning heart to hear what you are  
saying. Lead your Church into a hope-filled  
future, that we may live the joy of the  
Gospel.

Through Jesus Christ our Lord, bread for the  
journey from age to age. AMEN.

Our Lady Help of Christians, pray for us.  
St. Mary McKillop, pray for us.



## MAY THEY REST IN PEACE

### Recent Deaths:

### Anniversaries:

Please pray also for all those who are sick and suffering serious illness and their families and loved ones who care for them. If you would like prayers for the sick included in Masses please give the names to the office or Fr Wahid.

### STEWARDSHIP

Thank you and every blessing for your contributions last weekend

1st Collection – Presbytery:	\$1254
2nd Collection – Parish:	\$1639
Direct Debit & Credit cards:	\$317
Pledged Amount:	\$1835

### Adoration of the

### Blessed Sacrament

A special Holy Hour of Adoration will resume on Friday mornings after Mass.  
All welcome!!!

### Parish Annual General Meeting

All Parishioners are warmly invited to attend our  
Parish Annual General Meeting  
on Wednesday 8<sup>th</sup> May at 7.00pm  
in St Mary's Church.

This is a wonderful opportunity to come together as a Parish community and give thanks for the giftedness of all our Parishioners.

### Project Compassion Boxes

Please return your boxes and envelopes.  
Thank you for your generous giving during Lent.

### SACRAMENTAL PROGRAMME 2019

#### ● FIRST RECONCILIATION

(For students in Grade 3)

• Sacrament: Tuesday 7<sup>th</sup> May at 7.00pm  
Registrations forms for Sacraments are available from the Parish Office. A donation of \$50 to cover costs of books, medals & certificates. Please contact the Parish office on 5472-1900.

### Classes for First Reconciliation

#### Preparation

Classes for 1<sup>st</sup> Reconciliation are on Mondays at 4.30pm in the Buckley Room. All children not attending St Mary's school in Grade 3 or higher are welcome to attend and register at the Parish Office.

### DIVINE MERCY SUNDAY:

28<sup>th</sup> April

All are welcome to join us on this great Feast of Mercy –  
*"Gather all sinners from the entire world and immerse them in the abyss of My mercy."*

#### • Saturday 27<sup>th</sup> April

St Mary's: 5.15pm Confessions  
6.00pm Mass

#### • Sunday 28<sup>th</sup> April

St Brigid's: 8.30am Mass  
St Mary's: 10.30am Mass  
11.30am Confessions & Chaplet of Mercy;  
Adoration until 1.00pm.  
Sandon: 6.00pm Mass & Confession

### EASTER OFFERINGS

Many thanks to everyone in the Parish for your generous giving at this time.  
God Bless you all and reward you for your goodness and kindness.

### PARISH CALENDAR THIS WEEK

- Tuesday 30<sup>th</sup> April  
4.30pm: Legion of Mary, Buckley room  
6.00pm: Communion service, St Mary's
- Wednesday 1<sup>st</sup> May  
9.15am: Mass & Rosary, St Mary's  
11.00am: Mass at Thompson House
- Thursday 2<sup>nd</sup> May  
6.00pm: Mass, St Brigid's
- Friday 3<sup>rd</sup> May  
9.15am: Mass of Anointing of the Sick, St Mary's

### Mass at Thompson House

Our next monthly Mass will be on Wednesday 1<sup>st</sup> May at 11.00am.  
All Castlemaine Health patients and workers are very welcome.

### Masses of Anointing of the Sick

St Mary's: on Friday 3<sup>rd</sup> May at 9.15am  
St Brigid's: on Sunday 5<sup>th</sup> May at 8.30am

### Rosary at the Grotto

The month of May is a special month for Our Lady. Come and pray the Rosary on Saturday 4<sup>th</sup> May at 10.00am at the Grotto. All welcome.

### St Vincent de Paul & Parish Ladies Luncheon & Fashion Parade

Will be on Tuesday 14<sup>th</sup> May beginning at 11am in St Mary's Hall.  
Cost: \$ 20 p/p.  
Tickets are available from the school office or phone Raffy on 0408-974-781

## LITURGICAL MINISTERS 5<sup>th</sup> May 2019 THIRD SUNDAY OF EASTER

6.00pm  
Reader: Ann Coffey  
Ext Min Com: Kathleen Tobin  
Liz Carthew  
Chris Turley

8.30am  
Reader: Beth Price  
Ext Min Com: Geoff McLennan

10.30am  
Reader: Bernadette Mayne  
Ext Min Com: Christine Adams  
Julie Farrell  
Annie O'Shannessy

LINEN ROSTER  
Veronica Hurley

### "Men Alive" Presentations

Next weekend at all the Masses in the Parish, we will have the pleasure of a special presentation from "Men Alive" Ministry.

A little taste of the weekend planned for August 17<sup>th</sup> & 18<sup>th</sup> in our Parish.

They would like to meet with a core group after the 10.30am Mass at St Mary's.

### Save the date:

### Attention all Men of the Parish:

Men Alive Weekend  
on August 17<sup>th</sup> and 18<sup>th</sup> in our Parish. Please save the date NOW.  
Not to be missed weekend for All men 16 years and over.  
Fr Wahid.